

Guideline for Leaders: How to Access the Pay Plan in INFOR:

Eligibility Requirement: Only employees with Manager role are able to access the pay plans in INFOR.

Pay plans can be found in the **Report Catalog**, as per images below.

1. First, go to Infor HR Talent, then in the drop down, choose the **manager** role.
2. Next, go to the left bottom menu and choose Report Catalog.
3. Then, type in the word pay plan in the **search box**, and the available pay plans will appear.

